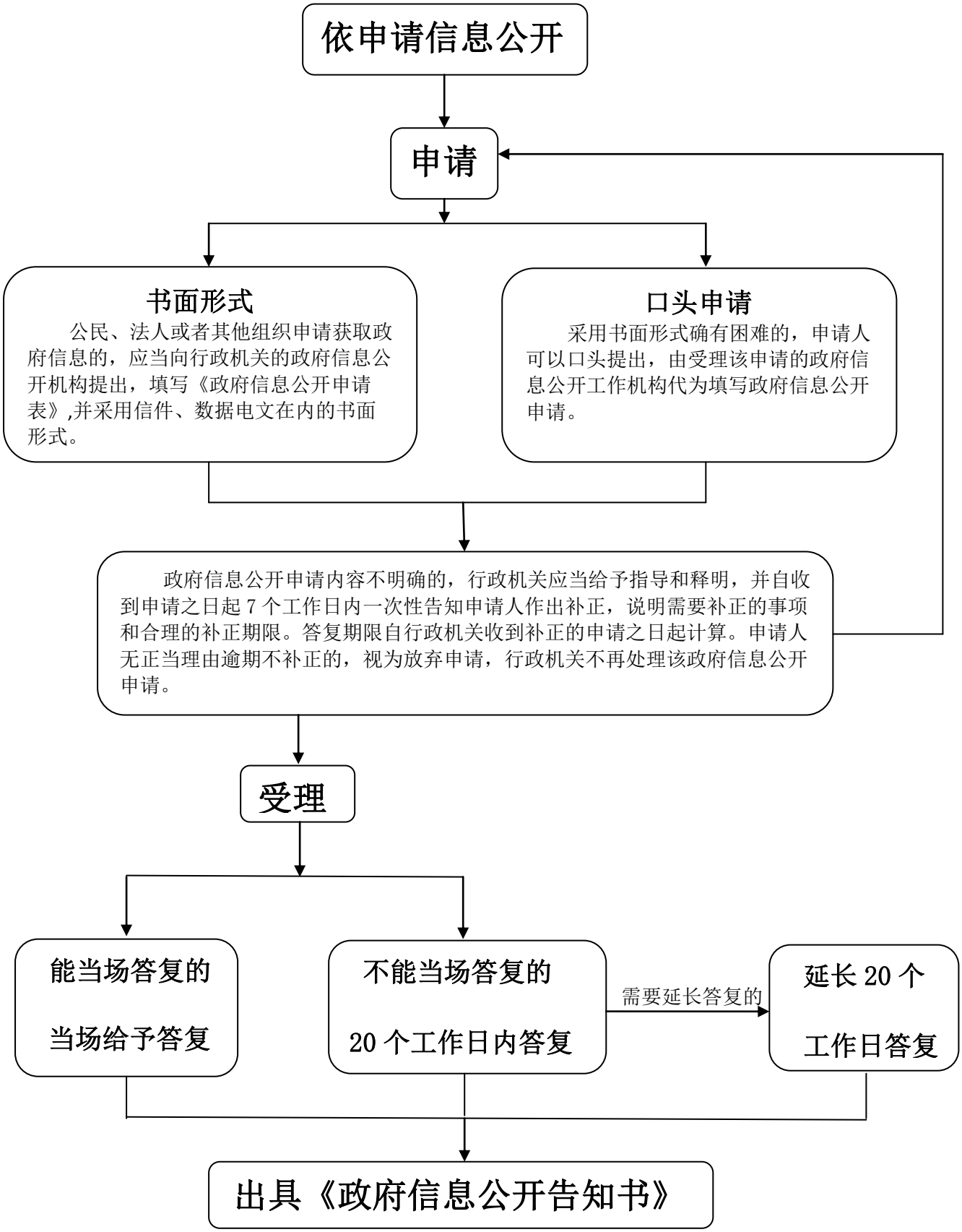济南市应急管理局依申请信息公开流程图